

Palmwoods Devils Junior Rugby League Football Club



Committee Meeting for May

Quick meeting tonight to go over financials and Heritage Grant

When 21-05-2024 at 18:00

Location: Palmwoods Devils JRLFC, Palmwoods Devils JRLFC

Chairperson Scott Rickards

Minute taker Jen Rickards

Present Sarah Hatch , Ange Lea , Brodie Lea , Ashleigh Meiers , Jen Rickards (Secretary), Ryan Veitch

Minutes

1. Financials

Please see attached.

Moved: Anthony Seconded: Maria Garcia

[Financial_repprt_April-May_2024.docx](#)

2. Home games this weekend

This Friday night should be smooth, but will need help for saturday.

We have 20 home games this weekend.

2.1. Friday night - U12's and U15 Boys

Appointed ref is going to also ref the U12's

2.2. Saturday - U6-U12's Who can help?

Discussion on U9's issues with Nirimba

Kooper is going to ref, Scott is going to games marshall, set up 2 x tents, coaching staff to stick to their tents

Tell all coaches before the games, that any abuse will not be tolerated, respect our referees as they are just learning. Any drama, let them know that we will cancel the game.

Next weekend, we have U12, U13 and 3 Senior home games.

3. Heritage Grant

Grant is now open, closes on the 31st of July.

Please email Jen with all realistic ideas, and we will table and decide at next meeting.

4. List of items to be actioned

We have a few more items to be crossed off our huge list that we had at the start of the year.

We need to start working on finishing this list "to do"

4.1. Padlocks for shed and can bin

4 x padlocks keyed alike - Bunnings.

Decision

Committee were all in favor

Tasks

- Purchase 4 padlocks - please keep receipt for reimbursement
Assignee: Ryan Veitch
Due date: 31-05-2024

4.2. cans need to be taken to collection point

Glenn is not here tonight, but he might do this for us?

Otherwise, Scott will do asap

Decision

All good if you are too busy Glenn

Tasks

- Take load of cans to can collection
Assignee: Glenn Blakeney
Due date: 31-05-2024

4.3. Replace water filter on water fountain

Decision

Replace water filter

Tasks

- Replace water filter on water fountain
Assignee: Glenn Blakeney
Due date: 01-06-2024

4.4. Honour board stickers to be ordered

We are well in truly behind in keeping up to date with this.
Jen will go through last years and hand to Scott to order.
Anita will pick up.

Decision

Committee agreed

Tasks

- collect names for stickers - last year
Assignee: Jen Rickards
Due date: 07-06-2024
- Scott to order stickers
Assignee: Scott Rickards
Due date: 14-06-2024

4.5. Frames for Senior jerseys

Frames are not cheap, but we need to work out something for these jerseys.
Maybe we can add to Heritage Grant???

4.6. Buy speakers for projector

Jay has offered to look into white board for projector and will look into prices for some speakers.

Decision

Committee in favor

Tasks

- Jay - look into white board and speakers for projector
Assignee: Sarah Hatch
Due date: 10-06-2024

4.7. Toilets need to be cleaned

If anyone has any time, we need toilets cleaned please ???

Decision

No offer of help

5. 10 year service awards ??

Jen - would like to have everyone have a think about 10 and 15 year service awards.

Would like to do something special to give to our members, as I think 10 or so years is a very special acheivement.

Thinking jacket with embroidery - name and how long.

Ant suggested, shirt with every year at the club.

Any ideas welcome. A Jen will also, look into it and bring to meeting if can find anything.

Service awards also, needs to go out to coaches and committee etc...

We are behind in lifetime members, last year, was Henry and Anthony, but we never gave any medal or added name to honor board.

Jordan Anstey will complete his 15 years' service this year.

Anthony thinks Antonio should of recieved 5 years last year. A Jen will look into it.

Decision

Committee agreed, and happy to consider options

Tasks

- Jen to look into something for 10 and 15 year service
Assignee: Jen Rickards
Due date: 29-06-2024

6. Senior fees

These will need to be addressed.

Luke is also going to go through the list of those who have not turned up as yet.

Tasks

- chase up fees
Assignee: Ahleigh Meiers
Due date: 04-04-2024
- Look into seniors finalising fees
Due date: 07-06-2024

7. Chase up Perkins Farming and Bronson's sponsorship

Jen will chase up Brad from Perkins again.

Bronson said that he hasn't received his invoice via email, has been sent multiple times.

Probably in junk mail :)

Tasks

- ✓ Please let Bronson know to check his junk emails
Assignee: Ashleigh Meiers
Due date: 07-06-2024
- ✓ Please let Bronson know to check his junk emails
Assignee: Luke Lanham
Due date: 07-06-2024

8. Games Marshall allocated when visiting clubs

We had forgotten about this at the start of the year.

All teams are to have a games marshall to control own crowd when playing away.

We will hand out vests this Thursday and organise to buy some new ones.

8.1. Vests to be purchased for each team

Decision

Committee all agree

Tasks

- ✓ Look into buying new Games Marshall vests
Assignee: Scott Rickards
Due date: 31-05-2024

8.2. Ball/tee kid vests to be purchased

Tasks

- ✓ Look into buying ball/tee kid vests
Assignee: Scott Rickards
Due date: 31-05-2024

9. Chase up FAO shirts for Seniors ?

Sasha has one, needs to come back to be shared out each week.

Not sure who has the other one?

But having vests does not look good, LEAGUE SAFE NOT FAO shirts are to be worn.

LEAGUE SAFE'S MUST BE REGISTERED IN ORDER TO DO THE JOB PLEASE

Decision

Committee agree that the vests are unacceptable

Tasks

- ✓ chase up league safe shirts please
- Assignee: Ashleigh Meiers
Due date: 26-05-2024

10. Injury reports

We have had a few seniors claiming insurance, and we have had to sign off on their claims, by looking back at their injury reports and finding game day sheets. Please make sure that serious injuries are reported, this safe guards them and us for future claims.

11. General Discussion

Discussion on Stanley A Grade side

U15 and U17 Girls new rule - Ryan

PEP Discussion - Scott

Discussion regarding Damian

Touch Judges are to be registered to the referee association

Congrats on the U15 Girls first win

Congrats to Mez for competing in the school girls comp and invited to join the Broncos Academy

10 year service ideas

12. Insurance - Gallagher

We have been going backwards and forwards with Gallagher regarding the "contents only insurance".

They've finally gotten back to us with a \$4,000 return premium, which means that it will cost around \$2,500

We are much happier with this price.

Decision

Committee approved

Tasks

- Pay insurance
Assignee: Jen Rickards
Due date: 24-05-2024

13. Womens 3rd SOO to be played at the club ?

Ryan recommended that we play the 3rd women's state of origin at the club on the big screen.

We should all have a think about this and come back with ideas on what we can do for this night.

Committee thought that this was a great idea!!

Next meeting, perhaps come up with an event to plan and add to Facebook and invite all - possibly use it to reward our coaching staff??? Open to all ideas guys, please email Jen :)

Decision

Committee approved

Tasks

- Next meeting - come up with ideas
Assignee: Jen Rickards
Due date: 17-06-2024

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of Committee Meeting for May on 21-05-2024

Summary of Matters Arising

Decisions

Item Decision

4.1 Committee were all in favor

4.2 All good if you are too busy Glenn

4.3 Replace water filter

4.4 Committee agreed

4.6 Committee in favor

4.7 No offer of help

5. Committee agreed, and happy to consider options

8.1 Committee all agree

9. Committee agree that the vests are unacceptable

12. Committee approved

13. Committee approved

Tasks

Item	Task	Assigned to	Due date
4.1	Purchase 4 padlocks - please keep receipt for reimbursement	Ryan Veitch	31-05-2024
4.2	Take load of cans to can collection	Glenn Blakeney	31-05-2024
4.3	Replace water filter on water fountain	Glenn Blakeney	01-06-2024
4.4	collect names for stickers - last year	Jen Rickards	07-06-2024
4.4	Scott to order stickers	Scott Rickards	14-06-2024
4.6	Jay - look into white board and speakers for projector	Sarah Hatch	10-06-2024
5.	Jen to look into something for 10 and 15 year service	Jen Rickards	29-06-2024
6.	chase up fees	Ashleigh Meiers	04-04-2024
6.	Look into seniors finalising fees		07-06-2024
7.	Please let Bronson know to check his junk emails	Ashleigh Meiers	07-06-2024
7.	Please let Bronson know to check his junk emails	Luke Lanham	07-06-2024
8.1	Look into buying new Games Marshall vests	Scott Rickards	31-05-2024
8.2	Look into buying ball/tee kid vests	Scott Rickards	31-05-2024
9.	chase up league safe shirts please	Ashleigh Meiers	26-05-2024
12.	Pay insurance	Jen Rickards	24-05-2024
13.	Next meeting - come up with ideas	Jen Rickards	17-06-2024

Summary of Attachments

Attachments

Item File Name

1. [Financial_repprt_April-May_2024.docx](#)

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [Committee Meeting for May](#)